

SCHOOL ADMISSIONS APPEAL TIMETABLE 2024

Appeals for Normal Round of Admissions - appeals to be made by the parent/carer.	
Date of allocation of places	1 st March 2023
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	31 st March 2023
Appeals will be heard by	Within 40 school days of 31 st March 2023.
Notice of appeal hearing	At least 10 school days before the appeal hearing date.
Deadline for governing body to submit evidence for the appeal	At least 10 school days before the appeal hearing date.
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing date.
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal.
Late applications for appeals will be heard by	At the same time as previously scheduled appeals if possible or within 30 school days if not possible.
Decision letters sent to appellant	Normally within 5 school days.

Appeals for Sixth Form - appeals may be made by the student and/or the parent/carer.	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	20 school days from the date of notification that the application was unsuccessful.
Appeals will be heard by	Within 30 school days of the appeal being lodged.
Notice of appeal hearing	At least 10 school days before the appeal hearing date
Deadline for governing body to submit evidence for the appeal	At least 10 school days before the appeal hearing date.
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing date.
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal.
Late applications for appeals will be heard by	At the same time as previously scheduled appeals if possible or within 30 school days if not possible.
Decision letters sent to appellant	Normally within 5 school days.

Appeals for In-Year Admissions - appeals to be made by the parent/carer	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	20 school days from the date of notification that the application was unsuccessful.
Appeals will be heard	Within 30 school days of the appeal being lodged.
Notice of appeal hearing	At least 10 school days notice.
Deadline for governing body to submit evidence for the appeal	At least 10 school days before the appeal hearing.
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing date.
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal.
Late applications for appeals will be heard	At the same time as previously scheduled appeals if possible or within 30 school days if not.
Decision letters sent to appellant	Normally within 5 school days.